

## OUR GOAL IS TO PROVIDE YOU WITH THE BEST POSSIBLE MEDICAL CARE

We have an uncompromising commitment to provide very personal healthcare for all our patients. You'll always receive thorough and professional attention from everyone here; physicians, nurses and staff alike.

We encourage our patients to discuss any questions regarding our policies with us. If problems arise, please discuss them with us promptly. Every attempt is made to keep our schedule on time. We are prompt

in seeing our patients and we request you arrive on time for your appointments. If you did not receive the new patient packet by mail, you should arrive 30 minutes early to complete paperwork.

---

### CELL PHONES

To avoid being distracted, please turn off your cell phone while in the exam room.

### URINALYSIS

A urinalysis is performed for patients at each and every visit. Please be prepared to give a urine specimen upon arrival to the office for each visit.

### PRESCRIPTIONS & REFILLS

Your prescriptions can be filled at any pharmacy or by mail unless noted otherwise. If you should need a refill, please call the pharmacy and ask them to contact our office for authorization of the refill. Please make sure you allow ample time for the request to be processed so there will be no interruption in your medication. If it has been more than 6 months to a year since your last visit, chances are a refill will not be authorized without an examination first.

### TELEPHONE CALLS

Every attempt is made to return all calls on the day they are received. If you need to speak with the doctor or nurse and they are not available, know your call will be delivered to them and returned as soon as possible.

### CREDIT POLICY

To avoid misunderstandings, we invite early discussion of financial questions or problems. Our requirements are as follows:

1. Payment is due at the conclusion of each visit, unless arrangements have been made prior to the visit or if you:
  - A. Have Medicare: We DO accept Medicare assignment. Patients will be responsible for 20% of the allowed charges and when applicable, the annual Medicare deductible. The balance will be due once Medicare and supplemental insurance carriers, if applicable, have paid.
  - B. Have other insurance: you will be responsible for your co-payments, co-insurance and deductibles.
2. Under certain circumstances payment in advance may be required.
3. Payment plans can be arranged when balances cannot be paid in full in one payment.

### INSURANCE

Your insurance policy is a contract between you and the company you chose. It is important that you understand its limitations and benefits. WE CANNOT GUARANTEE PAYMENT OF YOUR CLAIM. Reductions for rejection of your claim by the insurance company may not relieve the financial obligation you have incurred, except in the instance of contract deductions of participating plans.

### BILLING

An itemized statement for all outstanding services will be mailed to you on a monthly basis. If a date of service has been paid in full, it will not appear on the following statement. Balances not paid after receiving a monthly statement are subject to a billing charge.

### FOLLOW UP APPOINTMENTS

Be prepared to:

1. Arrive at the office at your scheduled time. Call if you will be delayed.
2. Give a urine sample at all visits.
3. You may be asked to have a reasonably full bladder, please drink lots of fluids prior to arrival so you can comply with the request.
4. Give a list of all current prescription medications.
5. Advise of any changes in address, phone number or medical insurance.

### ANESTHESIA

All procedures performed in the office are with local anesthesia and oral sedation.

# Patient Privacy Rights Notification



Effective Date: \_\_\_\_\_

**How We May Use and Disclose Your Medical Information:** The following describes the different ways we may use and disclose your medical information.

- 1. Treatment:** In order to treat you we may disclose information to others who are involved in your care or treatment.
- 2. Payment:** In order to bill and collect payment for services you receive from us, we may use and disclose information to obtain payment from third parties that may be responsible for such costs such as insurance companies or family members. We may use your medical information in order to bill you directly for services and items.
- 3. Health Care Operations:** To operate our business to ensure you receive quality care and to assure our organization is well run.
- 4. Appointment Reminders & Test Results:** To remind you that you have an appointment or change an appointment we will use all daytime phone numbers supplied on the Patient Information form you completed.
- 5. Treatment Alternatives:** To inform you of treatment alternatives and/or health related benefits and services that may be of interest to you.
- 6. Fundraising:** We may use or disclose your demographic information, including name, address, age, gender, and date of birth, as well as dates of health service information, department of service, treating physician, outcome information, and health insurance status for fundraising purposes. With each fundraising communication you will be provided the opportunity to opt-out of receiving such communication and we will provide you with an opportunity to opt

back in to receive such communication if you should choose to do so.

- 7. Marketing:** To make a marketing communication to you that occurs in a face-to-face encounter with you; concerns, products or services of nominal value; however, we may disclose your health information for marketing purposes if we will receive direct or indirect financial remuneration not related to our cost of making the communication unless we receive your authorization to do so.
- 8. Coroners, Medical Examiners, Funeral Directors:** As needed to carry out their duties required by law.
- 9. Organ and Tissue Donation:** To organizations that handle organ and tissue procurement, banking or transplantation.
- 10. Sale of PHI:** We will not sell your PHI to third parties. However, this does not include disclosure for public health purposes, research where we only receive remuneration for our cost to prepare and transmit the PHI, for treatment and payment purposes, for sale, transfer, merger or consolidation of our practice, for a business associate or its subcontractor to perform health care functions on our behalf, or for purposes as required or permitted by law.
- 11. Required By Law:** When required by applicable law regarding crime or criminal conduct; warrant, summons, subpoena or legal process. If served with a legal subpoena for records (contains a release or records signed by you or verbal authorization obtained from you or your attorney of record or proof of service from the requesting party) we must honor the request.

- 12. Public Health Activities:** To control disease, injury or disability; maintain vital records such as birth or death; cancer reporting; child abuse or neglect; exposure to communicable disease; drug reactions or FDA warnings; recalling devices or medications. To notify appropriate government agencies and authorities regarding potential abuse or neglect of an adult patient including domestic abuse if the patient agrees or we are required by law to do so. Under limited circumstances to your employer for related workplace injury or illness or medical surveillance.
- 13. Research:** Subject to special approval process, information may be used on research projects or studies. The information will not leave our premises without your authorization.
- 14. Serious Threats to Health or Safety:** To reduce or prevent a serious threat to your health and safety or that of another individual or the general public. We will only disclose to persons or organizations able to help prevent the threat.
- 15. Specialized Government Functions:** If you are a member of the U.S. or foreign military forces (including veterans) and if required by appropriate military command authorities; or to federal officials for intelligence and national security.
- 16. Workers Compensation:** Our organization will release your medical information for workers' compensation and similar programs to all parties as required by state and federal law.



Ph: 352-775-6899  
Fax: 877-319-1879

808 Hwy 466  
Lake Lake, FL 32159

Lake Sumter Urology

**Your Rights Regarding Your Medical**

**Information:** You have the following rights regarding the medical information that we maintain about you. We are not required to agree to your request; however, if we do agree, we are bound by our agreement except when otherwise required by law, in emergencies, or when necessary to treat you. In order to request a restriction on the use or disclosure of your medical information, you must make your request in writing to the address below.

**Requesting Restrictions:** The right to request a restriction on our use and disclosure of your medical information for treatment, payment, or healthcare operations. You have the right to limit our disclosure to individuals involved in your care or the payment for your care such as family members and friends. We will use all contact phone numbers and addresses listed on the Patient Information form unless you place a restriction. You may restrict disclosure to your health plan if you have paid for the service in full, and the disclosure is not otherwise required by law. This type of request for restriction will only be applicable to the particular service. You will have to request a restriction for each service thereafter. The request for restriction must be submitted in writing and sent to the address below.

**Confidential Communications:** The right to request how our organization communicates with you about your health and related issues in a particular manner or certain locations without stating a reason for your request. We will use all contact phone numbers and addresses listed on the Patient Information form unless you place a restriction. The request for restriction must be submitted in writing and sent to the address below.

**Notification of a Breach:** The right to be notified if there is a probable compromise of unsecured medical information within 60 days of the discovery of the breach.

**Inspections and Copies:** The rights to inspect and obtain paper or electronic copies of the medical information that may be used to make decisions about you, including medical records, billing records, but not including psychotherapy notes. In order to inspect or obtain records, you must submit the request in writing to the address below. If you would like an electronic copy of your health information, we will provide you with a copy in the form and format as requested as long as we can readily produce such information in the form requested. Otherwise, we will cooperate with you to provide a readable electronic form and format as agreed.

**Amendment:** The right to ask us to amend your medical information if you believe it is incorrect or incomplete and you may request an amendment for as long as the information is kept by or for our organization. You must provide us with a reason that supports your request. The reason for your request needs to be in writing to the address below. Also, we may deny the request if you ask us to amend information that is accurate and complete; not part of the information you are permitted to inspect and copy; not created by our organization, unless the individual or entity that created the information is not available to amend the information.

**Accounting of Disclosure:** The right to request an accounting of disclosures made of your medical information to entities with which you do not have an established relationship. In order to obtain an accounting, you must submit your request in writing to the address below. All requests may not be longer than 6 years and may not include dates prior to October 16, 2003. The first request in a 12 month period is free of charge. You may be charged for any additional lists requested in a 12 month period.

**Right to File a Complaint:** If you believe your rights have been violated, you may file a complaint with our organization or with the secretary of the Department of Health & Human Services. You will not be penalized for filing the complaint. All complaints must be submitted in writing at the address below.

**Right to Provide an Authorization of Other Uses and Disclosures:** Our organization will obtain your written authorization for uses and disclosures that are not identified by this notice or are not permitted by applicable law, such as the use and disclosure of HIV/ AIDS, sexually transmitted diseases, genetic information, mental or behavioral health, and drug/alcohol abuse. Any authorization you provide to us regarding the use and disclosure of your medical information may be revoked at any time in writing. After you revoke your authorization, we will no longer use or disclose your medical information for reasons described on the authorization. Of course, we will not be able to take back any disclosures that we have already made with your permission.

**Right to Paper Copy of This Notice:** You are entitled to receive a paper copy of this notice. You will be asked to sign an acknowledgment proving receipt of this Notice of Privacy Practices. A more detailed notice that contains examples is available upon request at the office listed below.

**Right to Request Email Communication:** You may request that we communicate with you via email. You may be asked to provide your email address for the sole purpose of sending you information about events, educational seminars, reminders about your questionnaire, etc. If you wish to not receive information from us via email you may decline to provide your email address. You may also ask to have your email address removed from our mailing list at any time by contacting our office.

Ph: 352-775-6899  
Fax: 877-319-1879



Lake Sumter Urology

808 Hwy 466  
Lady Lake, FL 32159



LAKE SUMTER UROLOGY, LLC

## PATIENT REGISTRATION

**MALE**

Date: \_\_\_\_\_

First Name MI Last Name Date of Birth Age

Address City State Zip County

Work Phone Cell Phone E-mail

Primary Preferred Phone Secondary Preferred Phone

Attention: We will use all phone numbers listed above to contact you as necessary for treatment and payment purposes unless you place a restriction on the use of these numbers in writing.

SSN(Last Four) \_\_\_\_\_

Sex: **M** **F**

Marital Status: **S** **M** **W** **D**

Race: ☐ American Indian or Alaskan Native ☐ Asian ☐ Black or African American ☐ Native Hawaiian or Pacific Islander ☐ White

Ethnicity: ☐ Hispanic/Latino ☐ Non-Hispanic/Latino ☐ Do not want to provide ☐ Do not know

Preferred Language: \_\_\_\_\_

Employed: **No** **Yes** Retired: **No** **Yes** \_\_\_\_\_ Date Disabled: **No** **Yes** \_\_\_\_\_ Date

Employer: \_\_\_\_\_ Occupation: \_\_\_\_\_

Primary Care Physician Phone Fax

Referring Physician Phone Fax

Additional Physicians:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

## EMERGENCY CONTACT

Name Phone Relationship

## PAST MEDICAL HISTORY

Have you ever been to a urologist before?    **Yes**    **No**

If yes, why? \_\_\_\_\_

### PAST SURGERIES

Check all that apply.

<input type="radio"/> Appendectomy	Date: _____	<input type="radio"/> Kidney or Bladder Stones	Date: _____
<input type="radio"/> Back Surgery	Date: _____	<input type="radio"/> Knee Replacement	Date: _____
Location: _____		<input type="radio"/> Arthroscopic	Date: _____
<input type="radio"/> Basal Cell Carcinoma	Date: _____	Total: _____	
<input type="radio"/> Cataracts	Date: _____	Other: _____	
<input type="radio"/> Colon Resection	Date: _____	<input type="radio"/> Lung	Date: _____
<input type="radio"/> Gall Bladder	Date: _____	<input type="radio"/> Nephrectomy	Date: _____
<input type="radio"/> Heart Surgery (CABG)	Date: _____	<input type="radio"/> Pacemaker	Date: _____
<input type="radio"/> Heart Stent	Date: _____	<input type="radio"/> Squamous Cell Carcinoma	Date: _____
<input type="radio"/> Heart Valve Replacement	Date: _____	<input type="radio"/> Thyroid	Date: _____
<input type="radio"/> Hernia	Date: _____	<input type="radio"/> Tonsillectomy	Date: _____
<input type="radio"/> Hip Replacement	Date: _____	<input type="radio"/> Other surgeries not listed: _____	
<input type="radio"/> Hysterectomy	Date: _____	_____	
		_____	

Select any of the following pertaining to your past medical history:

#### Cardiovascular

- |                                    |  |  |  |  |
|------------------------------------|--|--|--|--|
| <input type="radio"/> Heart attack | <input type="radio"/> High blood pressure  | <input type="radio"/> Heart valve problems | <input type="radio"/> Irregular heart beat | <input type="radio"/> Coronary artery disease  |
| <input type="radio"/> Heart murmur | <input type="radio"/> Deep vein thrombosis | <input type="radio"/> Anemia               | <input type="radio"/> Bleeding tendency    | <input type="radio"/> Congestive heart failure |

#### Endocrine

- |   |                                     |                                    |                                   |                                    |
|---|-------------------------------------|------------------------------------|-----------------------------------|------------------------------------|
| <input type="radio"/> Insulin dependent | <input type="radio"/> Diabetes/diet | <input type="radio"/> HYPERthyroid | <input type="radio"/> HYPOthyroid | <input type="radio"/> Gout disease |
|---|-------------------------------------|------------------------------------|-----------------------------------|------------------------------------|

#### GI

- |                                   |  |                                     |                                      |   |
|-----------------------------------|--|-------------------------------------|--------------------------------------|---|
| <input type="radio"/> Acid reflux | <input type="radio"/> Irritable bowels | <input type="radio"/> Peptic ulcers | <input type="radio"/> Diverticulitis | <input type="radio"/> Constipation/diarrhea |
|-----------------------------------|--|-------------------------------------|--------------------------------------|---|

#### GU

- |                                     |  |                                     |                                    |  |
|-------------------------------------|--|-------------------------------------|------------------------------------|--|
| <input type="radio"/> Kidney stones | <input type="radio"/> Bladder stones       | <input type="radio"/> Frequent UTIs | <input type="radio"/> BPH          | <input type="radio"/> Prostatitis        |
| <input type="radio"/> Bloody urine  | <input type="radio"/> Erectile dysfunction | <input type="radio"/> Elevated PSA  | <input type="radio"/> Incontinence | <input type="radio"/> Overactive bladder |

#### HEENT

- |                                |                                 |                                 |                               |                                     |
|--------------------------------|---------------------------------|---------------------------------|-------------------------------|-------------------------------------|
| <input type="radio"/> Glaucoma | <input type="radio"/> Cataracts | <input type="radio"/> Hay fever | <input type="radio"/> Vertigo | <input type="radio"/> Ear infection |
|--------------------------------|---------------------------------|---------------------------------|-------------------------------|-------------------------------------|

#### Musculo-skeletal

- |                                 |                                     |                                    |  |
|---------------------------------|-------------------------------------|------------------------------------|--|
| <input type="radio"/> Arthritis | <input type="radio"/> Low back pain | <input type="radio"/> Fibromyalgia | <input type="radio"/> Joint replaced _____ |
|---------------------------------|-------------------------------------|------------------------------------|--|

#### Neurologic

- |                                |                                 |  |   |  |
|--------------------------------|---------------------------------|--|---|--|
| <input type="radio"/> Stroke   | <input type="radio"/> Migraines | <input type="radio"/> Parkinson's        | <input type="radio"/> Chronic headaches | <input type="radio"/> Multiple Sclerosis |
| <input type="radio"/> Seizures | <input type="radio"/> Polio     | <input type="radio"/> Spinal cord injury | <input type="radio"/> Spina bifida      | <input type="radio"/> Unsteady gait      |

#### Pulmonary

- |                                 |                              |                                  |                            |                                   |
|---------------------------------|------------------------------|----------------------------------|----------------------------|-----------------------------------|
| <input type="radio"/> Emphysema | <input type="radio"/> Asthma | <input type="radio"/> Bronchitis | <input type="radio"/> COPD | <input type="radio"/> Lung cancer |
|---------------------------------|------------------------------|----------------------------------|----------------------------|-----------------------------------|

#### Hematology/Oncology

- |                                       |                                      |                                     |                                       |   |
|---------------------------------------|--------------------------------------|-------------------------------------|---------------------------------------|---|
| <input type="radio"/> Prostate cancer | <input type="radio"/> Bladder cancer | <input type="radio"/> Kidney cancer | <input type="radio"/> Testicle cancer | <input type="radio"/> Colorectal cancer |
| <input type="radio"/> Uterine cancer  | <input type="radio"/> Lymphoma       | <input type="radio"/> Leukemia      | <input type="radio"/> Ovarian cancer  | <input type="radio"/> Other _____       |

Patient Name: \_\_\_\_\_ DOB: \_\_\_\_\_

CHIEF COMPLAINT: What is the reason for your visit today?

HISTORY OF PRESENT ILLNESSES

Please answer all questions.

Do you have...

Frequent daytime urination? Yes No

If yes, how often? \_\_\_\_\_

Frequent nighttime urination? Yes No

If yes, how often? \_\_\_\_\_

Decrease in urinary flow? Yes No

Frequent bladder infections? Yes No

Burning? Yes No

Leakage of urine? Yes No

If yes, with cough, straining? Yes No

Blood in urine? Yes No

Unable to get to the restroom in time? Yes No

Other: \_\_\_\_\_

Have you had a flu shot within the last year? Yes No

Have you had a pneumonia vaccine? Yes No ☐ Recently ☐ In the past 5 years

ALLERGIES

Do you have allergies to any drugs or medications? Yes No

If yes, list all: \_\_\_\_\_

Are you allergic to Iodine? Yes No

Are you allergic to Latex? Yes No

Are you allergic to any antibiotics? Yes No

If yes, list all: \_\_\_\_\_

MEDICATIONS

Please list all medications even if taking only as needed.

Medication Name	Dosage	Times per day

Supplement Name	Dosage	Times per day

Select any of the following that you have received medication for: ☐ TB ☐ Heart Disease ☐ High Blood Pressure ☐ Emphysema ☐ Ulcers ☐ Nervous Disorders ☐ Stroke ☐ Glaucoma ☐ Cancer ☐ Rheumatic Fever ☐ Diabetes ☐ Other

Please explain: \_\_\_\_\_

Do you take blood thinners?      **Yes**   **No**

If yes, check which:   ☐ Coumadin   ☐ Plavix   ☐ Asprin

Other: \_\_\_\_\_

Do you take antibiotics before dental or other procedures?      **Yes**   **No**

Do you have HIV or AIDS?      **Yes**   **No**

Do you have Hepatitis?      **Yes**   **No**

If yes, check which type:   ☐ A   ☐ B   ☐ C

Blood Transfusion?      **Yes**   **No**

## FAMILY MEDICAL HISTORY

Do your parents or siblings have any of the following? Circle all that apply.

Prostate cancer	<b>Yes</b>	<b>No</b>	Father	Brother		
Kidney cancer	<b>Yes</b>	<b>No</b>	Mother	Father	Brother	Sister
Bladder cancer	<b>Yes</b>	<b>No</b>	Mother	Father	Brother	Sister
Colon cancer	<b>Yes</b>	<b>No</b>	Mother	Father	Brother	Sister
Bleeding disorder	<b>Yes</b>	<b>No</b>	Mother	Father	Brother	Sister
Polycystic kidneys	<b>Yes</b>	<b>No</b>	Mother	Father	Brother	Sister
Kidney failure	<b>Yes</b>	<b>No</b>	Mother	Father	Brother	Sister
Kidney or bladder stones	<b>Yes</b>	<b>No</b>	Mother	Father	Brother	Sister
Urinary tract infections	<b>Yes</b>	<b>No</b>	Mother	Father	Brother	Sister
Interstitial cystitis	<b>Yes</b>	<b>No</b>	Mother	Father	Brother	Sister
CX	<b>Yes</b>	<b>No</b>	Mother	Father	Brother	Sister
Other types of cancer	<b>Yes</b>	<b>No</b>	Mother	Father	Brother	Sister   Type: _____
History of blood transfusions	<b>Yes</b>	<b>No</b>	Mother	Father	Brother	Sister
Are parents currently living?	<b>Yes</b>	<b>No</b>				
If deceased, cause of death and age at time of death: _____						

## SOCIAL HISTORY

Circle all that apply.

Have you ever smoked?	<b>Yes</b>	<b>No</b>	If yes, how long? _____	If yes, how many packs per day? _____
Have you quit smoking?	<b>Yes</b>	<b>No</b>	If yes, when did you quit? _____	
Smokeless tobacco?	<b>Yes</b>	<b>No</b>	If yes, how long? _____	
Have you quit?	<b>Yes</b>	<b>No</b>	If yes, when did you quit? _____	
Recreational drugs?	<b>Yes</b>	<b>No</b>	If yes, how long? _____	If yes, what kind? _____
Have you quit?	<b>Yes</b>	<b>No</b>	If yes, when did you quit? _____	
Alcohol?	<b>Yes</b>	<b>No</b>	<input type="radio"/> Beer <input type="radio"/> Wine <input type="radio"/> Liquor	Amount per week: _____
			If yes, how long? _____	
Have you quit?	<b>Yes</b>	<b>No</b>	If yes, when did you quit? _____	
Are you sexually active?	<b>Yes</b>	<b>No</b>		

I hereby authorize consent for treatment and release any necessary information acquired in the course of examination and treatment by my physician for processing of my medical claim.

Signature of Patient/Insured/Legal Guardian: \_\_\_\_\_

Date: \_\_\_\_\_

## PATIENT REGISTRATION CONT.

### PHARMACY INFORMATION

Pharmacy Name	Address	Phone
---------------	---------	-------

Are you currently staying in a SNF, Convalescent Home or enrolled in Hospice?    **No**    **Yes**

*Note: If NO, Patient or Caregiver must immediately notify staff if patient is admitted to a hospital, SNF, Convalescent Home or Hospice.*

Name of Facility	Phone
------------------	-------

Address	City	State	Zip
---------	------	-------	-----

### INSURANCE INFORMATION

Primary Insurance	Medical Group (HMO)
-------------------	---------------------

ID#	Group#
-----	--------

Name	Relation to Policy Holder
------	---------------------------

SSN of Policy Holder	Date of Birth for Policy Holder
----------------------	---------------------------------

Secondary Insurance	Medical Group (HMO)
---------------------	---------------------

ID#	Group#
-----	--------

Name	Relation to Policy Holder
------	---------------------------

SSN of Policy Holder	Date of Birth for Policy Holder
----------------------	---------------------------------

Patient/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## ASSIGNMENT OF BENEFITS

### Medicare Lifetime Assignment of Benefits

I request that payment of authorized Medicare benefits be made to me or on my behalf to Lake Sumter Urology, LLC (the "Provider") for any services furnished me by the Provider. I authorize any holder of medical information about me to release to the Centers for Medicare & Medicaid Services and its agents any information needed to determine these benefits or the benefits payable for related services.

Patient/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### Medigap (Medicare supplemental insurance) Assignment of Benefits

I request payment of authorized Medigap benefits be made to the Provider and also authorize any holder of medical information about me to release to the Medigap insurer listed below any information needed to determine benefits payable for services from the Provider.

Medigap Insurance Name: \_\_\_\_\_

Patient/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### General Assignment of Benefits

I request that payment of authorized insurance benefits be made on my behalf to the Provider for any equipment or services provided to me by those organizations. I authorize the release of any medical or other information to my insurance company in order to determine the benefits payable for the services rendered by the Provider.

I understand that I am financially responsible to the Provider for any charges not covered by my health benefits. It is my responsibility to notify the Provider of any changes in my healthcare coverage. In some cases exact insurance benefits cannot be determined until the insurance company receives the claim. I am responsible for the entire bill or balance of the bill if the submitted claims or any part of them are denied for payment. I accept financial responsibility for payment for all services or products received.

Patient/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### Receipt of HIPAA Patient Privacy Rights Notification

My signature below indicates that I have received the HIPAA Patient Privacy Rights Notification and that I have been made aware of my privacy rights and how I may exercise those rights. I understand that all contact phone numbers listed on the Patient Registration Form may be used to contact me for treatment or payment purposes unless I submit a written request to restrict the use of any/all contact phone numbers listed.

Patient/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### Fundraising Communications Op-Out

By checking the box below I indicate that I do not want to receive any fundraising communications from my Provider.

☐ I do not want to receive any fund raising communications

Patient/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_



LAKE SUMTER UROLOGY, LLC

808 HWY 466 LADY LAKE, FL 32159

PH: 352-775-6899

## NOTICE OF PRIVACY PRACTICES

### Acknowledgment of Receipt

I understand that under the Health Insurance Portability and Accounting Act of 1996 (HIPAA), I have certain rights to privacy regarding my protected health information. I understand that this information can and will be used to:

- Conduct, plan and direct my treatment and follow-up among the healthcare providers who may be involved in that treatment directly or indirectly
- Electronically exchange records with other healthcare providers and organizations
- Obtain payment from third-party payers
- Conduct normal healthcare operations such as the business aspects of running the practice on a daily basis
- Access drug benefit coverage and medication history

I have read and understand your Notice of Privacy Practices containing a more complete description of the uses and disclosures of my health information. I understand that this organization has the right to change its Notice of Privacy Practices from time to time and that I may contact this organization at any time at the address below to obtain a current copy of the Notice of Privacy Practices.

I understand that I may request in writing that you restrict how my private information is used or disclosed to carry out treatment, payment or healthcare operations. I also understand that you are not required to agree to my requested restrictions, but if you agree then you are bound to abide by such restrictions.

I understand that I may revoke this consent at any time except to the extent that you have taken action relying on this consent.

Patient Name: \_\_\_\_\_

Patient Signature: \_\_\_\_\_

Date: \_\_\_\_\_

### Inability to Obtain Acknowledgment

To be completed only if no signature is obtained. If it is not possible to obtain the individual's acknowledgment, describe in good faith efforts made to obtain the individual's acknowledgment and the reasons why the acknowledgment was not obtained.

LSU, LLC. Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Ph: 352-775-6899  
Fax: 877-319-1879



Lake Sumter Urology

808 Hwy 466  
Lady Lake, FL 32159

## AUTHORIZATION FOR THE RELEASE OF PRIVATE HEALTH INFORMATION (PHI)

While under care of the physicians at Lake Sumter Urology, LLC I hereby give authorization for the release of private health related information to the following authorized persons.

### Physicians

---

---

---

---

---

---

### Family Members (Relation)

---

---

---

---

---

---

This information may be given to the above mentioned people either by phone, fax or in person should the need arise for this information to be released for my proper care while a patient here. Should any unforeseen incident arise that I wish not to inform any or all of the above named persons, I will notify Lake Sumter Urology, LLC Florida in writing of such names.

I authorize Lake Sumter Urology, LLC and staff to leave medical information pertaining to my care using the following methods and will assume responsibility to notify Lake Sumter Urology, LLC and staff whenever this information changes.

- |                                  |   |
|----------------------------------|---|
| <input type="radio"/> Home Phone | <input type="radio"/> Home Phone Voice-mail |
| <input type="radio"/> Work Phone | <input type="radio"/> Work Phone Voice-mail |
| <input type="radio"/> Cell Phone | <input type="radio"/> Cell Phone Voice-mail |
| <input type="radio"/> Mail       | <input type="radio"/> Post Card             |

Patient Signature: \_\_\_\_\_ Date: \_\_\_\_\_



## Lake Sumter Urology

### AUTHORIZATION FOR RELEASE OF MEDICAL RECORDS

To: \_\_\_\_\_

You are hereby authorized to furnish Lake Sumter Urology with copies of the medical records compiled during my treatment in your facility and are hereby released from any legal liability that may arise from the release of the information requested, including any sensitive information or genetic testing. A photo-static copy or facsimile of this authorization is to be considered as valid as the original. Information may be transmitted by fax, in person or e-mail and I am aware of the potential dangers of electronically transmitted information.

I understand that state law prohibits the re-disclosure of the information disclosed to the persons or entities listed above without my further authorization but that Lake Sumter Urology cannot guarantee that the recipient of the information will not re-disclose this information contrary to such prohibition.

I understand that this authorization will remain in effect for one (1) year or until I revoke it in writing. I understand that I may revoke this authorization at any time. I understand that if I revoke this authorization, I must do so in writing to Medical Records Specialist to the address marked below. I further understand that any such revocation does not apply to information already released in response to this authorization.

I understand that I am under no obligation to sign this authorization. I further understand that my ability to obtain treatment will not depend in any way on whether I sign this authorization.

Requested medical information authorized to be released: *(Check items authorized to be released)*

- |  |  |  |  |
|--|--|--|--|
| <input type="radio"/> Consult/H&P                | <input type="radio"/> Weekly CBC Reports | <input type="radio"/> Pathology Slides               | <input type="radio"/> Radiotherapy Treatment Records |
| <input type="radio"/> OP Report/Procedure Report | <input type="radio"/> PSA Scores         | <input type="radio"/> EKG                            | <input type="radio"/> Chemotherapy Flow Sheet        |
| <input type="radio"/> Follow-Up Notes            | <input type="radio"/> All Labs           | <input type="radio"/> All CT Scans/X-rays/Ultrasound | <input type="radio"/> Other _____                    |
| <input type="radio"/> Progress Notes             | <input type="radio"/> Tumor Markers      | <input type="radio"/> Mammograms                     | _____  |
| <input type="radio"/> Discharge Summary          | <input type="radio"/> Pathology Reports  | <input type="radio"/> Entire Chart                   | _____  |

Patient's Name: \_\_\_\_\_ Patient's Date of Birth: \_\_\_\_\_

Signed: \_\_\_\_\_

Relationship to Patient: \_\_\_\_\_ Date: \_\_\_\_\_

Venkata K. Marella, M.D.

Emily Hartlein, APRN • Rosemary Gavan, APRN

Mail To: 808, Hwy. 466, • Lady Lake, FL 32159

Tel: 352.775.6899  
Fax: 1.877.319.1879

**AUTHORIZATION FOR THE RELEASE OF PRIVATE HEALTH INFORMATION (PHI)**

While under care of the physicians at Lake Sumter Urology, LLC I hereby give authorization for the release of private health related information to the following authorized persons.

Physicians	Family Members (Relation)

This information may be given to the above mentioned people either by phone, fax or in person should the need arise for this information to be released for my proper care while a patient here. Should any unforeseen incident arise that I wish not to inform any or all of the above named persons, I will notify Lake Sumter Urology, LLC Florida in writing of such names.

I authorize Lake Sumter Urology, LLC and staff to leave medical information pertaining to my care using the following methods and will assume responsibility to notify Lake Sumter Urology, LLC and staff whenever this information changes.

- |                                  |   |
|----------------------------------|---|
| <input type="radio"/> Home Phone | <input type="radio"/> Home Phone Voice-mail |
| <input type="radio"/> Work Phone | <input type="radio"/> Work Phone Voice-mail |
| <input type="radio"/> Cell Phone | <input type="radio"/> Cell Phone Voice-mail |
| <input type="radio"/> Mail       | <input type="radio"/> Post Card             |

Patient Signature: \_\_\_\_\_ Date: \_\_\_\_\_

# International Prostate Symptom Score (IPSS)

Patient Name:

Today's Date:

Daytime Phone Number:

Date of Birth:

## Determine Your BPH Symptoms

Circle your answers and add up your scores at the bottom.

Over the past month	Not at all	Less than one time in five	Less than half the time	About half the time	More than half the time	Almost always
<b>Incomplete emptying</b> – How often have you had the sensation of not emptying your bladder completely after you finished urinating?	0	1	2	3	4	5
<b>Frequency</b> – How often have you had to urinate again less than two hours after you finished urinating?	0	1	2	3	4	5
<b>Intermittency</b> – How often have you found you stopped and started again several times when you urinated?	0	1	2	3	4	5
<b>Urgency</b> – How often have you found it difficult to postpone urination?	0	1	2	3	4	5
<b>Weak stream</b> – How often have you had a weak urinary stream?	0	1	2	3	4	5
<b>Straining</b> – How often have you had to push or strain to begin urination?	0	1	2	3	4	5
<b>Sleeping</b> – How many times did you most typically get up to urinate from the time you went to bed at night until the time you got up in the morning?	None 0	One Time 1	Two Times 2	Three Times 3	Four Times 4	Five or More Times 5
<b>Add Symptom Scores:</b>		+	+	+	+	+

**Total International Prostate Symptom Score =** \_\_\_\_\_

1 – 7 mild symptoms | 8 – 19 moderate symptoms | 20 – 35 severe symptoms

Regardless of the score, if your symptoms are bothersome you should notify your doctor.

## Quality of Life (QoL)

	Delighted	Pleased	Mostly Satisfied	Mixed	Mostly Dissatisfied	Unhappy	Terrible
If you were to spend the rest of your life with your urinary condition just the way it is now, how would you feel about that?	0	1	2	3	4	5	6

Have you tried medications to help your symptoms?	Yes	No
---	-----	----

Did these medications help your symptoms? (circle)									
1	2	3	4	5	6	7	8	9	10

No Relief

Complete Relief

Would you be interested in learning about a minimally invasive option that could allow you to avoid or discontinue enlarged prostate medications?	Yes	No
---	-----	----

The information provided in this form may be de-identified and aggregated and provided to a 3rd party for use.

# SEXUAL HEALTH INVENTORY FOR MEN (SHIM)

PATIENT NAME: \_\_\_\_\_

TODAY'S DATE: \_\_\_\_\_

## PATIENT INSTRUCTIONS

Sexual health is an important part of an individual's overall physical and emotional well-being. Erectile dysfunction, also known as impotence, is one type of very common medical condition affecting sexual health. Fortunately, there are many different treatment options for erectile dysfunction. This questionnaire is designed to help you and your doctor identify if you may be experiencing erectile dysfunction. If you are, you may choose to discuss treatment options with your doctor.

Each question has several possible responses. Circle the number of the response that **best describes** your own situation. Please be sure that you select one and only one response for **each question**.

## OVER THE PAST 6 MONTHS:

1. How do you rate your confidence that you could get and keep an erection?		VERY LOW	LOW	MODERATE	HIGH	VERY HIGH
		1	2	3	4	5
2. When you had erections with sexual stimulation, how often were your erections hard enough for penetration (entering your partner)?	NO SEXUAL ACTIVITY	ALMOST NEVER OR NEVER	A FEW TIMES (MUCH LESS THAN HALF THE TIME)	SOMETIMES (ABOUT HALF THE TIME)	MOST TIMES (MUCH MORE THAN, HALF THE TIME)	ALMOST ALWAYS OR ALWAYS
	0	1	2	3	4	5
3. During sexual intercourse, how often were you able to maintain your erection after you had penetrated (entered) your partner?	DID NOT ATTEMPT INTERCOURSE	ALMOST NEVER OR NEVER	A FEW TIMES (MUCH LESS THAN HALF THE TIME)	SOMETIMES (ABOUT HALF THE TIME)	MOST TIMES (MUCH MORE THAN, HALF THE TIME)	ALMOST ALWAYS OR ALWAYS
	0	1	2	3	4	5
4. During sexual intercourse, how difficult was it to maintain your erection to completion of intercourse?	DID NOT ATTEMPT INTERCOURSE	EXTREMELY DIFFICULT	VERY DIFFICULT	DIFFICULT	SLIGHTLY DIFFICULT	NOT DIFFICULT
	0	1	2	3	4	5
5. When you attempted sexual intercourse, how often was it satisfactory for you?	DID NOT ATTEMPT INTERCOURSE	ALMOST NEVER OR NEVER	A FEW TIMES (MUCH LESS THAN HALF THE TIME)	SOMETIMES (ABOUT HALF THE TIME)	MOST TIMES (MUCH MORE THAN, HALF THE TIME)	ALMOST ALWAYS OR ALWAYS
	0	1	2	3	4	5

Add the numbers corresponding to questions 1-5.

TOTAL: \_\_\_\_\_

The Sexual Health Inventory for Men further classifies ED severity with the following breakpoints:

1-7 Severe ED

8-11 Moderate ED

12-16 Mild to Moderate ED

17-21 Mild ED